



Wales Police Schools Programme

# Joint Working Agreement 2023/24

## Police and \_\_\_\_\_

Please tell us about the year groups and units within the school.

	Y1	Y2	Y3	Y4	Y5	Y6	
Primary	_____						classes
	Y7	Y8	Y9	Y10	Y11		
Secondary	_____						classes
School Office	Email _____						
	Phone _____						

We need this information to contact the school throughout our working relationship. We will confirm this information each time we complete the Joint Working Agreement process.

### Official contacts at the school

Details given here may be used by us to contact staff members in relation to official business. This may be held for up to two years. Please notify any corrections or updates to your SPO or directly to [data@schoolbeat.cymru](mailto:data@schoolbeat.cymru)

Headteacher

\_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

Language for Correspondence  Dwyieithog Bilingual  Cymraeg  English

Designated Safeguarder

\_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

Language for Correspondence  Dwyieithog Bilingual  Cymraeg  English

Health & Wellbeing Coordinator

\_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

Language for Correspondence  Dwyieithog Bilingual  Cymraeg  English



## Guidelines to the School on Our Educational Service

To support best practice guidance from the Welsh Government, School Health and Wellbeing Coordinators are required to plan jointly with visitors to ensure the delivery of a well-planned coordinated programme. In each school both the Health and Wellbeing Coordinator and the Schools Police Officer (SPO) are required to complete a planning form together.

### Delivery

The SPOs are able to provide sessions to raise awareness of substance misuse, safeguarding, social behaviour and community issues. Each lesson focuses on the legal and social aspects of the topic discussed and gives pupils opportunities to make positive choices. All information is accurate and up to date, age and ability appropriate and interactive. All lessons are delivered in a supportive manner and local and national support agencies and help lines. Follow up materials are available here on **SchoolBeat.cymru** for teachers and pupils.

### Evaluation

Lesson observations are undertaken regularly by the WPSP Regional Coordinators to ensure a high standard of professionalism. To ensure that children, young people and teaching staff have a voice in evaluating the Programme various evaluative feedback methods are used in a sample of schools. The methodology involves questionnaires, focus groups, and interviews with the Health and Wellbeing Coordinator and a member of the SMT.

### Enhanced Disclosure and Barring Service (DBS) Status

The SPOs' warrant card fully meets the requirement that all visitors to schools provide evidence of current, valid DBS status.

**Primary** The SPO will add lessons to this planning matrix in consultation with the school Health & Wellbeing Coordinator.

	Critical Core	Targeted Delivery	Support Menu
Y1		Y1-2 Safety/ Domestic Abuse Safe Haven	Y0-2 Safety People Who Help Us
			Y1 Safety Playing Safe
Y2			Y2 Drugs Who? What? Where?
			Y2 Behaviour Right and Wrong
Y3		Y3 Internet Safety Stay SMART	Y3 Bullying Sticks and Stones
Y4		Y4 Drugs Sinister Substances	
		Y4 Safety/Abuse Friend or Foe	
Y5	Y5-6 Drugs It's Your Choice	Y5 Internet Safety/ Cyberbullying Be Cyber Safe	Y5 Anti-Social Behaviour The Park
		Y5-6 Anti-Social Behaviour I Didn't Think	Y5-6 Mobile Phones Picture This!
Y6	Y6 CSA/E Griff's Story		Y6 Drugs/ Alcohol and Solvents So, What's the Problem?
			Y6 Safer Relationships The Right to Be Safe

## Guidelines to the Classroom Teacher

The sessions delivered by SPOs support schools in delivering their Health and Wellbeing curriculum to pupils up to 16 years of age.

To ensure that these sessions are delivered in a safe, positive learning environment the following guidelines must be adhered to:

- **A teacher must be present in the classroom at all times.**  
This enables teachers to be aware of the content that may lead to future discussions and questions from the pupils. This is also a necessary health and safety and insurance precaution.
- **Teachers need to be aware that SPOs will not be able to fulfil requests that greatly reduce effective learning**, e.g. working with more than one class per session.
- **Classroom teachers need to be aware of the session topic and content, prior to the lesson.** This can be achieved through discussion with the SPO, the School's Health and Wellbeing Coordinator and also by accessing the Teachers' section on **SchoolBeat.cymru**
- **Classroom teachers need to inform the SPO of any pupil with specific additional learning needs or any who may be vulnerable to the topic being delivered.**
- **Teachers need to be aware that throughout the SPO delivery, classroom management is the teacher's responsibility.**
- **Teachers need to be aware that further activities and follow-up work in support of the SPOs' deliveries are provided on the Teachers' section on SchoolBeat.cymru**

## Secondary

The SPO will add lessons to this planning matrix in consultation with the school Health & Wellbeing Coordinator.

	Critical Core	Targeted Delivery	Support Menu
Y7	Y7 Drugs/Alcohol Thinking About Drinking	Y7 Sexting Risky Pics	Y7 Drugs/NPS New and Nasty
			Y7 Consequences of Crime Kiddo's Choice
Y8	Y8 Drugs Rue the Day	Y8 Internet Safety Look Who's Talking	Y8 Bullying Breaking the Cycle
		Y8 County Lines Tricked and Trapped	Y8 Cyber Crime Don't Cross the Line
			Y8 Extremism and Radicalisation Extreme Encounters
			Y8 Anti-Social Behaviour New Lesson <i>*Content in development</i>
Y9	Y9 Sexual Exploitation Dangerous Deception <i>*Content in development</i>	Y9 Safer Relationships /Domestic Abuse Hidden Hurt	Y9 Safety Why Weapons?
	Y9 Drugs/Alcohol Double Trouble		
	Y9-11 Sexual Consent No Means No		
Y10	Y10 Drugs Class Act		Y10-11 Drugs/SIEDs Vanity Insanity
			Y10 Diversity Save Me!
			Y10 Safety/Car Crime Fatal Distraction
Y11			Y11-13 Safety/ Traffic Collisions Olivia

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## Policy Section

This checklist sets out the official policies of within Wales Police Schools Programme and responsibilities on the school. It needs to be signed by the Headteacher.

### Planning and Delivery

The school has jointly completed the WPSP Planning Form with the SPO prior to sessions commencing. The number of sessions, the date, time and duration of each visit have been agreed.

The school has made the SPO aware of any relevant school policies.

The school has planned for the SPO to be actively supported by a teacher at all times throughout the visit in a suitable classroom location.

The school will provide adequate resources for the SPO to deliver the session e.g. computer, projector, internet access etc.

The school is aware of and has agreed the aims, content and approach of the session(s).

The school will allow for effective learning i.e. working with one class per session.

The school will inform the SPO of any pupil with specific additional learning needs or any who may be vulnerable to the topic(s) being delivered.

The school needs to be aware that throughout the SPO delivery, classroom management is the classroom teacher's responsibility.

The school will utilise the follow-up work available on **SchoolBeat.cymru** as part of their PSE Programme where suitable.

### Monitoring and Evaluation

The school supports the arrangements for jointly evaluating/observing the sessions by the Regional Coordinator and/or the National Coordinator.

### Policies and Guidance

The Headteacher is aware that the SPO may report incidents they assist with using Police and WPSP systems, including the SchoolBeat Incident Notebook.

<https://schoolbeat.cymru/documents/wpssp-sbin>

The Headteacher understands that they may legally share data to safeguard children and prevent crime under the WPSP Information Sharing Protocol.

<https://schoolbeat.cymru/documents/wpssp-isp>

The Headteacher has been provided with the guidance in WECTU Protecting Schools Toolbox for Head Teachers

<https://schoolbeat.cymru/documents/wectu-1>

Accepted by School Police Officer

Accepted by Headteacher

Accepted by WPSP Regional Coordinator

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